



Office of Liturgy & Music
St. John the Baptist-Holy Angels Parish
Workshop for Liturgical Ministers – October 11 and 15, 2011

1. Opening Prayer

2. The Roman Missal, Third Edition

- a) The Liturgical Reforms of the Second Vatican Council
- b) What even is the *Roman Missal*?
- c) How am I affected?
- d) Challenges and Opportunities

I will prepare these
PowerPoint slides and
email them.

3. Changes in Extraordinary Minister of Holy Communion Schedule

BEGINNING NOVEMBER 26, FIRST WEEKEND OF ADVENT

- a) Elimination of Positions of 1st Bread & Cup

First Bread is now first person listed under "Bread." He/She has three responsibilities:

- i) Carry the cross in procession (if both altar servers are present); if you are not comfortable carrying the cross, ask the next person on the list.
- ii) Break the bread for the Mass, leaving a large square piece (or a new round piece) on top; updating the count if needed after the Gospel
- iii) Making sure everyone has signed in on the schedule for EMHC duties. If not, seek out assistance from the Assembly. Try this before Mass begins.

Nov. 26th



Out of respect for the private, prayerful preparation needed by all ministers and the Assembly before Mass, please limit yourselves to one or two (max.) EMHCs in the Sacristy before Mass.

Please
Read!

4. Using Scheduling Pro Program properly

- a) Vacation/off schedule requests
- b) Update your personal data (phone numbers, e-mails at a minimum)
- c) Follow up with sub. requests

5. Changes in stations/number of ministers at HA only; Spacing Issues at HA

- a) One less "cup" station – nearest music area (**NOT UNTIL NOV. 26, ADVENT**)
- b) Space yourselves out so that lines can flow properly
- c) Once you receive vessel, MOVE to your station; face altar until Father arrives

6. What to do when Holy Communion is spilled or dropped

Pick up bread + consume it.
Stand in front of spills; cover with
purificator.

7. Communion to the handicapped/infirm at HA – BEGINNING THIS WEEKEND

- a) Bread & cup minister from the station by piano/organ ALWAYS communicate handicapped, no matter if finished first or last.

After Mass, clean
with water + rinse
purificator in
Sacraminum.

Begin 10/16

Ushers have been informed.
No usher will inform any other minister to go to
handicapped except those by the music area.

8. Lector movement at St. John's

- a) First Lector needs to wait in silence (approx. 30 seconds) after Opening Prayer
- b) Second Lector needs to wait in silence after Cantor sits after singing the Psalm

9. Changes in Lector & Cantor movement at HA only - BEGIN THIS WEEKEND - 10/16

- a) After Opening Prayer, all pause for approx. 30 seconds, then First Lector, Cantor and Second Lector all move as a group.
- b) Cantor waits approx. 30 seconds before proclaiming the Psalm; Second Lector waits approx. 30 seconds before proclaiming the Second Reading; after Second Reading, all move back together. (Always reverence altar as a group.)

10. Lectors & Cantors at both churches/speed of reading & proclaiming

- a) We need to be clear and slow.
- b) Give the Assembly a chance to hear and understand.
- c) Holy Angels sound system demands clarity, PROJECTION, and listening to yourself. When used properly, you can be heard in the back of the church.
- d) Cantors - listen to the Assembly; let the people sing their song!

11. Q & A

EM's

- ✓ Be aware of sign on refridg. in both ~~San~~ sacristies.
 - ✓ Break this amount of bread indicated on the sheet on the refridg.
 - ✓ ~~On~~ Sunday Masses, do not constantly ask Father how much bread to break; he will refer you to the sheet on the refridg.
 - ✓ Update your count after the Homily if needed.
- Thanks!